



30 January 2023

**MEMORANDUM NO.** 197  
Series of 2023

**T O: Prof. Manolo B. Loreto, Jr.**  
**R E: Designation as Dean of Students**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Dean of Students effective February 1, 2023 until December 31, 2023 or unless sooner revoked or terminated by higher authorities.

As Dean, you are directed to:

Take charge of all programs and services involving student welfare, development and institutional student support services. Specifically;

1. Plan, implement, supervise and monitor quality, relevant, efficient, effective and holistic student services and programs;
2. Coordinate with other delivering units internally and externally involved in student services;
3. Conduct research on effectiveness of student services and publish/disseminate the results.

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

**EDGARDO E. TULIN**  
President

cc:	OVPA	IASO
	OVPAF	Accounting
	OVPREI	Cash
	OVPSAS	COA
	OVPPRGAS	Registrar
	OUS	Deans/Directors
	ODHRM/RSPPRO	Records
	ODF/Budget	File