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Office of the President

22 October 2007

MEMORANDUM NO. 183

Series of 2007

T O: SG Rodolfo Balerecia

R E: Order to Submit Counter-Affidavit

Attached is a letter-complaint from Emely C. Jamele, BAS IV student against you because of your conduct during an incident last July 27, 2007 involving you and the student complainant.

You are therefore required to submit your counter-affidavit/comment under oath within three (3) days from receipt hereof.

Failure on your part to submit said counter-affidavit/comment within the period prescribed shall be considered as waiver thereof. This office will proceed determining whether a prima facie case exist to warrant the issuance of a formal charge.

Please be guided accordingly.

A purple ink signature of Paciencia P. Milan, written in a cursive style, is placed over a rectangular purple stamp. The stamp contains the text "PACIENCIA P. MILAN" and "OIC President" with a small circular emblem to the right.

PACIENCIA P. MILAN
OIC President