

## **LEYTE STATE UNIVERSITY**

Visca, Baybay, Leyte 6521-A **Philippines** Telefax: 053-335-2601

Office of the President

17 January 2003

MEMORANDUM NO. Series of 2003

T O: Dr. Juan S. Labra - 1-20-03 W Mr. Julian Cristinito F. Piol -1-20-0

R E: **Additional Assignment** 

It has been observed that oftentimes lights on posts on campus, especially along the streets, near the beach and the Freedom Park are left on even after there is already sufficient daylight illumination. In this connection, effective immediately, Mr. Piol is assigned the task of turning off all lights on posts in the campus. As such, he should see to it that they are all turned off by six in the morning.

For your guidance and compliance.

President

cc:

Engr. M. Loreto, Jr. - A-OVPAF-W 1/20 Security Office - 1-10-04

Records

File