



**VISAYAS**  
STATE UNIVERSITY

OFFICE OF THE  
**PRESIDENT**



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**Memorandum No. 708**  
Series of 2024

**TO: All Vice Presidents  
All Chancellors  
All College Deans  
All Department Heads**

**RE: BOR Resolution No. 92 Delegation of Authority to Approve Faculty and Staff  
Travel Abroad for Learning and Development Programs**

**FROM: DR. PROSE IVY G. YEPES**  
University President

**DATE: August 22, 2024**

The undersigned is respectfully forwarding to you **BOR Resolution No. 92** delegating to the undersigned the authority of the board to act on requests for authority to travel abroad as part of the learning and development program for faculty and staff, but subject to the conditions stated in this resolution.

This is provided for your information, dissemination, appropriate action in accordance with university policies, and usual support.

cc: University/Board Secretary

**OFFICE OF THE PRESIDENT**

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**FM-OOP-01**  
V05 06-06-2024  
No. 24-708



**115<sup>TH</sup> BOARD OF REGENTS MEETING**

**BOR RESOLUTION NO. 92**  
Series of 2024

**DELEGATING TO THE UNIVERSITY PRESIDENT THE AUTHORITY OF THE BOARD TO ACT ON REQUESTS FOR AUTHORITY TO TRAVEL ABROAD AS PART OF THE LEARNING AND DEVELOPMENT PROGRAM FOR FACULTY AND STAFF, BUT SUBJECT TO THE CONDITIONS STATED IN THIS RESOLUTION**

**Whereas**, the Governing Board has the authority to delegate its powers and duties to the University President as it may deem appropriate so as to expedite the administration of the affairs of the University;

**Whereas**, for the Board to give full consideration to policies that are of a substantial and continuing value to the University, it is desirable that the President be delegated explicit authority to manage, and administer the University and establish routine administrative procedures of the University;

**Whereas**, the University is committed to support the career development of its talents, through continuing program training and development which includes attendance to relevant local and foreign-assisted trainings/scholarships/fellowships, participation to conferences/workshops/meetings/benchmarking aligned to their fields/line of work, sabbatical leave and other learning and development activities as identified in the Learning and Development Plan;

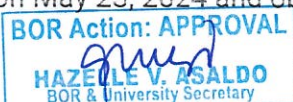
**Whereas**, it is observed that it takes 44-65 days for an applicant to complete the process requesting for authority to travel abroad, leading to lost opportunity for faculty and staff to engage in trainings abroad or a possible partnership;

**Whereas**, the university management has deemed it necessary to revise the delegated authority to the University President to include in its coverage the authority to exercise the power to act on request for travel abroad, in compliance with RA 11032 and reduce processing time in acting at the request of faculty and staff;

**Whereas**, delegation of signature authority in this resolution are based on the expectation that the university president will ensure that all relevant considerations (e.g., CHED IAS, Executive Order No. 77, L&D Plan, other related policies and guidelines) are addressed before exercising the authority delegated;

**Whereas**, the University President has the further responsibility of presenting to the Board signed travel authority for Confirmation during its regular meeting to keep the Board appropriately advised;

**Whereas**, the proposal was presented to the University Administrative Council at its meeting on May 23, 2024 and obtained favorable action;



**Whereas**, after discussion, the Board agreed that it is desirable that such authority be formally delegated to the President:

**Now, therefore**, on motion, duly seconded, and unanimously approved, be it;


**Resolved**, as it is hereby resolved, that the Board of Regents of Visayas State University delegates to the University President the authority of the Board to act on requests for authority to travel abroad as part of the learning and development program for faculty and staff, but subject to the conditions stated in this Resolution.


**IN WITNESS** of our approval thereof, we hereby affix our signatures this 7<sup>th</sup> day of June 2024 at VSU, Baybay City, Philippines.

BOR Action: APPROVAL  
  
HAZELLE V. OSALDO  
BOR & University Secretary



## VSU BOARD OF REGENTS

  
**HON. ETHEL AGNES P. VALENZUELA**  
CHED Commissioner and Chairperson  
VSU-Board of Regents


  
**HON. PROSE IVY G. YEPES**  
VSU President, Vice Chairperson  
VSU-Board of Regents

**HON. ALLAN PETER S. CAYETANO**  
Chairperson, Senate Committee on Higher,  
Technical and Vocational Education  
Member, VSU BOR  
Represented by:


**HON. MARK O. GO**  
Chair, Committee on Higher & Technical  
Education House of Representatives  
Member, VSU BOR  
Represented by:

**HON. BERNADETTE REMALLA-MAYBITUIN**


  
**HON. MARK MICHAEL O. UNLU-CAY**

  
**HON. MEYLENE C. ROSALES**  
Regional Director, National Economic and  
Development Authority Regional Office VIII  
Member, VSU BOR

(absent)  
**HON. ANDREW RODOLFO T. ORAIS**  
Regional Executive Director, Department of  
Agriculture-RO8  
Member, VSU BOR

  
**HON. ERNESTO F. BULAYOG**  
Faculty Regent - VSU System Faculty Union of  
Baybay Leyte  
Member, VSU BOR

  
**HON. OSCAR B. POSAS**  
President, VSU Federated Alumni Association  
Member, VSU BOR

  
**HON. SHAINA MAE F. LACABA**  
Student Regent - VSU Student Council Federation  
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Villaba, Leyte

  
**HON. RUPERTO O. APARRI, III**  
Member, VSU BOR  
Tacloban City, Leyte