



14 December 2022

MEMORANDUM CIRCULAR NO. 150
Series of 2022

T O: All VPs, Director, Deans, Core VP dDRCs, ISO Core Team

R E: Cascading of University Priorities and Strategic Direction for 2023 and Orientation of Revised Planning Forms for the Operational Planning Workshop and Reframing of the Strategic Plan

Please attend the cascading of the 2023 University Priorities and Strategic Direction and orientation of revised planning forms for the Operational Planning Workshop and Reframing of the Strategic Plan on **December 21, 2022, 2:00 PM** at the **OP Board Room, Admin. Bldg.** This activity is the start for the Conduct of Operational Planning for all offices of the University.

The revised planning forms will be cascaded during the orientation.

Each Vice President is requested to conduct the operational planning of their respective units before the deadline. The output is expected to be completed and submitted to the Office of the Head for Planning on **January 27, 2023**.

Attached is the Programme of Activities for this purpose.

For your guidance and compliance.


EDGARDO E. TULIN
President *oic* 12/14/22

CASCADING OF UNIVERSITY PRIORITIES AND STRATEGIC DIRECTION FOR 2023 AND ORIENTATION OF REVISED PLANNING FORMS FOR THE OPERATIONAL PLANNING WORKSHOP AND REFRAMING OF THE STRATEGIC PLAN

December 21, 2022
2:00 PM to 4:00 PM

PROGRAM OF ACTIVITIES

2:00-2:30	Registration	-Attendance Sheet
2:30-2:45	Prayer	- Christopher Ivan P. Flores <i>dDRC-Planning</i>
2:45-3:00	Opening Message and Cascading of the 2023 University Priorities	- Dr. Edgardo E. Tulin <i>University President</i>
3:00-3:45	Orientation of the New Planning Forms	- Toni Marc L. Dargantes <i>Head of Planning Office</i>
3:45-3:55	Final Instructions	- Dr. Dilberto O. Ferarren & - Toni Marc L. Dargantes
3:55-4:00	Closing Remarks	- Dr. Dilberto O. Ferarren <i>Vice President for Planning, Resource Generation & Auxiliary Services</i>