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Office of the President

31 January 2011

MEMORANDUM NO. 73
Series of 2011

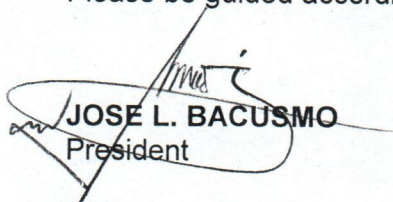
T O: Dr. Merlita D. Veloso

**R E: Designation as Head, Office of the Administration and Finance
VSU – Villaba Campus**

By virtue of the authority vested in me by the VSU Board of Regents and upon the recommendation of Prof. Felipe S. Casas, you are hereby designated Head, Office of the Administration and Finance, VSU – Villaba Campus effective immediately until December 31, 2011 or unless sooner revoked or terminated by higher authorities.

As such, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: Prof. Felipe S. Casas
VSU-Villaba Campus
OVPA
OVPAF
OVPPRG
OVPRE
OUS
ODAHRD
ODF
COA
PRPEO
Accounting
Cash
Records
File