



10 March 2021

MEMORANDUM CIRCULAR NO. 27
Series of 2021

T O: All VPs, College Deans, Chancellors, Directors, Department/Unit Heads
R E: Distribution of Equipment under the MIS 2021 Project

The Management Information System (MIS) 2021 Project has obtained ICT equipment for distribution. The Office of the President, together with the Management Information System (MIS) team has already identified the departments, offices, units and Component Colleges that will receive the equipment. In connection with this, heads of concerned offices/units are requested to submit the names of the personnel (casual or regular) who will sign the Property Acknowledgement Receipt (PAR).

The link for the Google form is <https://forms.gle/K17JYwy21dX6gvQH9>.

Please see attached equipment distribution list and submit the names on or before March 22, 2021.

For your guidance.


EDGARDO E. TULIN
President