

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A Philippines Telefax: 053-3352601

Office of the President

11 March 2004

MEMORANDUM NO. <u>70</u> Series of 2004

T O: Dr. Virgenita G. Albarico

R E: Designation as OIC Principal, LSU Laboratory High School

By virtue of the authority vested in me by the Leyte State University Board of Regents and as recommended by the Search Committee, you are hereby designated OIC Principal, LSULHS effective May 1, 2004 until April 30, 2005 or unless sooner terminated or revoked by higher authorities.

As OIC Principal, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

PACIENCIA P. MILAN

President if

cc: OVPAA

OVPAF

OVPRE

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ODA

ODF LSULHS

College of Education

HRMDO

Accounting

Budget

Cash

COA

Records

File