September 13, 1993

MEMORANDUM NO. 181 Series of 1993

> T O: Dr. Paciencia P. Milan Director of Instruction

> > Dr. Eliseo R. Ponce Director of Research & Extension

R E: Submission of Report on the Administration of Training and Scholarship Programs

The Civil Service Commission through its Regional Office is requesting us to submit a quarterly report of HRD activities implemented in ViSCA starting 1st quarter of 1993.

In this connection, you are requested to provide the necessary data as requested by the CSC using the forms provided for the purpose.

Please submit your report to this office soonest.

SAMUEL S. GO! President

Records File

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