



# Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: [www.vsu-visca.edu.ph](http://www.vsu-visca.edu.ph)

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## Office of the President

19 May 2011

**MEMORANDUM NO. 146**

Series of 2011

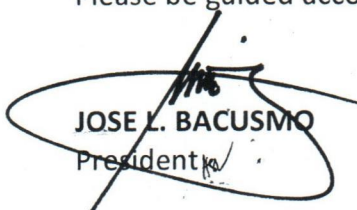
**T O: Dr. Merlita D. Veloso**

**R E: Designation as College Secretary, VSU-Villaba Campus**

By virtue of the authority vested in me by the VSU Board of Regents and upon the recommendation of Prof. Felipe S. Casas, your designation as College Secretary, VSU – Villaba Campus is hereby renewed effective June 1, 2011 to May 31, 2012 or unless sooner revoked or terminated by higher authorities.

As College Secretary, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**JOSE L. BACUSMO**  
President

cc: Prof. Felipe S. Casas  
VSU-Villaba Campus  
OVPAA  
OVPAF  
OVPPRG  
OVPRE  
OUS  
ODA  
ODF  
COA  
HRMDO  
Accounting  
Cash  
Records  
File