



LEYTE STATE UNIVERSITY

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Office of the President

20 February 2007

MEMORANDUM NO: 39

Series of 2007

T O: Dr. Jose M. Alkuino, Jr.

R E: Designation as Officer-In-Charge, Leyte State University

In connection with my travel to Manila, you are hereby designated Officer-In-Charge of the Leyte State University on February 26 – 27, 2007 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


PACIENCIA P. MILAN

President 

cc: OVPAA
OVPAF
OVPDEA
OUS
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Directors
Personnel
Accounting
Cash
COA
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ODA
Budget
Records
File