



Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 563 7067

website: www.vsu.edu.ph

Office of the President

16 March 2016

MEMORANDUM NO. 89
Series of 2016

T O: Mr. Remegio M. Sanico

**R E: Designation as Head, Heavy Equipment & Light Vehicles
Maintenance Unit (HELVMU)**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Heavy Equipment & Light Vehicles Maintenance Unit (HELVMU) effective immediately until December 31, 2016 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: OVPI
OVPAF
OVPPRGEA
OVPRE
OUS
Deans
Directors
ODF/Budget
ODAHRD/PRPEO
IASO
Accounting
COA
Cash
Registrar
Records
File