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Office of the President

3 September 2012

Memorandum Circular No. 60
Series of 2012

To: **All VPs, Deans, Center Directors, Department/Institute/Office/Unit Heads,
Dept. Research Coordinators, Clerk-Incharge**

Re: **Workshop for the crafting of Table of Major Final Outputs and
Success Indicators for the Strategic Performance Management System**

To finalize the Strategic Performance Management System (SPMS) of the university in relation to the Performance Based Bonus as provided for in Executive Order No. 80 of HE Benigno Simeon C. Aquino III, a three-day workshop will be conducted on September 4-6, 2012 for the purpose of crafting our Table of Major Final Outputs and Success Indicators. This table is an important document to support the SPMS as required by the Civil Service Commission. Below are the schedule, venue and participants for the different groups of the VSU main campus.

Date/Time	Venue	Group	Participants
Sept. 4 (8:30am)	CCE Bldg., 2 nd Flr.	Instruction	VP for Instruction College Dean and Secretary Dept. Head and Clerk
Sept. 5 (8:30am)	CCE Bldg., 2 nd Flr.	Research and Extension	VP for Research and Extension Center Director/Institute Head and Clerk Dept. Res. & Ext. Coordinator
Sept. 6 (8:30am)	CCE Bldg., 2nd Flr.	Administration	VP for Admin and Finance VP for Planning and Resource Gen. Office/Unit Head and Clerk

Meanwhile, the following participants from the External campuses are required to attend the entire duration of the workshop: Campus Dean, Head of Administration and Coordinator for Research/Extension.

Your attendance and utmost participation is sought so that we can submit the VSU-SPMS before the deadline on September 30, 2012.


JOSE L. BACUSMO

President

cc: ODAHRD
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