

OFFICE OF THE PRESIDENT

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph

14 March 2023

MEMORANDUM NO. 555

Series of 2023

T O: Mr. Celso F. Sacro

R E: Designation as Collecting Officer

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Collecting Officer of the VSU Cash Office in addition to your duties as Administrative Aide VI effective immediately until December 31, 2023 or unless sooner revoked or terminated by higher authorities. Anent to this, you are advised to apply for bond.

Please be guided accordingly.

EDGARDO E. TULIN

President

cc: OVPAF

ODF/Budget

OUS

ODLIDA

ODHRM/RSPPRO

Records File

Vision:

Mission: