

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph

7 March 2017

MEMORANDUM NO. 200 Series of 2017

T O: Dr. Beatriz S. Belonias

R E: Designation as Caretaker, Visayas State University

In view of my travel to Tacloban City, you are hereby designated Caretaker of the Visayas State University on March 13, 2017 or until my return.

As Caretaker, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

DANIEUM. TUDTUD, JR.

VP for Planning, Resource Generation & External Affairs and Officer-in-Charge

cc:

**OVPAF** 

**OVPI** 

**OVPPRGEA** 

**OVPRE** 

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Deans

Directors

Accounting

Cash

COA

IASO

FMO/Budget

ODAHRD/PRPEO

Registrar

Records

File