



VISAYAS
STATE UNIVERSITY

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MEMORANDUM NO. 680
Series of 2024

TO: **Chairman:** **Mr. Jubymar A. Mabuto (DFST)**
 Vice-Chair: **Engr. Clint A. Sarvida (PPO-ILE)**
 Members: **Engr. Dodong Neil L. Barrientos (PPO-ILE)**
 Engr. Marlon G. Burlas (PPO)
 Engr. Eric B. Sajulga (PPO-PPES)
 Mr. Edgardo Cobico (PPO-ILE)
 Ms. Ressa Dacera (PhilRootcrops)
 Ms. Dyann Milleza-Oraiz (DSS)

RE: **Reconstitution of the VSU Equipment Calibration Committee**

FROM: **DR. PROSE IVY. G YEPES**
 University President

DATE: **August 15, 2024**

As per recommendation by the PPO Director, with Mr. Jubymar A. Mabuto as Chairperson, Engr. Clint A. Sarvida as Vice-Chairperson and the rest as members, the VSU Equipment Calibration Committee is hereby reconstituted effective immediately until December 31, 2024. The functions of your committee are as follows:

1. Establish sub-committee chairs and members base on the following category:
 - a. Thermometry/ Pressure gaugs/Baths
 - b. Analysis and Measuring Equipment & Instruments
 - c. Containers, Glaswares & Liquid Handling
 - d. Special purpose laboratory equipment and instruments
2. Formulate and implement University-Wide calibration & maintenance plans and guidelines
3. Ensure that all laboratory instruments and equipment are all accurate based on the ISO Standards
4. Create and establish to Third-Party Calibration Outsourcing.

Please be guided accordingly.

PROSE IVY G. YEPES, EdD
University President

cc: OVPAF
 PPO

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