

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601 e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

2 June 2004

MEMORANDUM NO. 46
Series of 2004

T O: Dr. Gregorio Galinato, Jr. Engr. Winston Tabada Mr. Daniel Tudtud, Jr. Ms. Linda Mariscal

R E: Pooling of Computers & Server During General Registration

For the convenience of students, please be informed that the venue for the 1st Semester 2004-2005 General Registration will be the Gymnatorium. As in the past years, we need to pool our computers and server for the Registration. In this connection, you are requested to lend your computers and server for the said purpose. Mrs. Mariscal will identify which equipment are needed.

For your guidance.

PACIENCIA P. MILAN President