

## Visayas State University

Visca, Baybay City, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601 website: <u>www.vsu.edu.ph</u>

Office of the President

30 May 2014

MEMORANDUM NO. 133 Series of 2014

T O: Dr. Edgardo E. Tulin

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to Manila, you are hereby designated Officer-In-Charge of the Visayas State University on June 2-3, 2014 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

President

cc: OVPAF

OVPI

**OVPPRG** 

**OVPRE** 

OUS

Deans

Directors Accounting

Cash

COA

IASO

FMO/Budget

ODAHRD/PRPEO

Records

File