



# VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

## Office of the President

24 January 2000

### MEMORANDUM CIRCULAR NO. 11

Series of 2000

**T O: All Staff Members Concerned**

**R E: Working Committees for the Ten-Year Institutional Planning and Review  
on January 27-28, 2000**

You are hereby designated Chairmen, Co-Chairmen and Members of the Working Committees for the Ten-Year Institutional Planning and Review on January 27-28, 2000, at the FARM I Conference Room.

In this regard, the Chairmen and Co-Chairmen are invited to a meeting this afternoon at 4:00 p.m., January 25, 2000 at the President's Office Conference Room to discuss the said activity.

Please come on time.

  
**PACIENCIA P. MILAN**  
President

Working Committees for the  
**Ten-Year Institutional Planning and Review**  
27-28 January 2000  
FARMI Conference Room  
ViSCA, Baybay, Leyte

**1. Steering Committee**

Chairman : Dr. P. P. Milan  
Vice Chairman: Prof. D. M. Tudtud, Jr.  
Members : Dr. V. A. Quiton  
Dr. N. P. Pascual  
Dr. J. L. Bacusmo  
Dr. R. G. Escalada  
Dr. G. R. Gerona

**2. Registration**

Chairman : Ms. L. B. Paloma  
Vice Chairman: Ms. H. V. Colis  
Members : Ms. L. Q. Escabal  
Ms. L. D. Ancheta

**3. Secretariat/Documentation**

Chairman : Ms. B. P. Bibera  
Vice Chairman: Ms. Z. D. Gerona  
Members : Mr. E. M. Escabal  
Mr. O. M. Betonio, Jr.

**4. Program/Certificates**

Chairman : Ms. B. V. Balbarino  
Vice Chairman: Mr. R. V. Cano  
Members : Ms. R. J. Solis  
Mr. F. S. Llano

**5. Finance**

Chairman : Dr. N. P. Pascual  
Vice Chairman: Ms. N. V. Cala  
Members : Ms. R. C. Lemos  
Ms. L. B. Cano

**6. AV Room Preparation**

Chairman : Mr. L. G. Liong  
Vice Chairman: Mr. R. V. Cano  
Members : Mr. V. P. Flandez  
Mr. F. S. Llano

**7. Snacks**

Chairman : Dr. N. P. Lambert  
Vice Chairman: Ms. V. C. Olleras  
Members : Guest House Personnel

**8. Facilitators**

Chairman : Ms. Pet Misa  
Vice Chairman: Prof. E. B. Saz  
Members : Prof. A. T. W. Tabada  
Ms. F. Baliña