



15 February 2024

MEMORANDUM NO. 234

Series of 2024

T O: Ms. Sweet Charish G. Godinez

R E: Designation as Department Internship Program Coordinator – Department of Statistics

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Department Head, you are hereby designated as Department Internship Program Coordinator of the Department of Statistics for the second semester of Academic Year 2023-2024 or unless sooner revoked or terminated by higher authorities.

As DIPC you are responsible for the successful completion of the internship program of the Bachelor of Science in Statistics students by facilitating and supervising them throughout the internship period.

As such, you are entitled to whatever privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

DANIEL LESLIE S. TAN
OIC President

cc: Dept. of Statistics
OVPSAS
Records
File