

LEYTE STATE UNIVERSITY
Visca, Baybay, Leyte

Memorandum No. 161
Series of 2001

TO: All Concerned

SUBJECT: Working Committees relative to the APO Hiking Society
concert in December 14, 2001

In order to generate funds to augment LSU's limited budget for its maintenance and operating expenses more specifically for the payment of its electricity consumption, there is a need for the university to indulge in fund-raising or other income generating activities, thus, this concert.

The following working committees are therefore created to ensure the success of this undertaking:

1. Over-all Planning and Coordination

Dr. Manuel K. Palomar	- Chairperson
Prof. Daniel M. Tudit	- Co-chairperson
Dr. Othello B. Capuno	- Member
Dr. Jose L. Bacusmo	- Member
Prof. Jesusito L. Lim	- Member

2. Scouting for Sponsors/Donors

Prof. Daniel M. Tudit	- Chairperson
Ms. Lourdes B. Cano	- Co-chairperson
Ms. Lucena L. Poliquit	- Member
Mr. Edgardo L. Dequito	- Member
Mr. Nevin Pacada	- Member

3. Sale of Tickets to Students

Dr. Corazon B. Batoy	- Chairperson
Mr. Rheeno Victor Nayre	- Co-chairperson
Ms. Carmencita S. Reyes	- Member
All OSA Staff	- Members

4. Sale of tickets to Faculty & Staff in Academic Depts.

Dr. Othello B. Capuno	- Chairperson
Dr. Lina T. Villacarlos	- co-chairperson
All Department Heads	- Members

5. Sale of Tickets to Faculty & Staff in Research & Extension Units

Dr. Jose L. Bacusmo	- Chairperson
Prof. Rosa Ophelia D. Velarde	- Co-chairperson
Mr. Ludito V. Ramirez	- Member

6. Sale of Tickets to Staff in Administration Units

Dr. Nerelito P. Pascual	- Chairperson
Ms. Lourdes B. Cano	- Co-chairperson
Ms. Norma V. Cala	- Member

7. Sale of Tickets to Outsiders

Dr. Isabel I. Bertulfo	- Chairperson
Mr. Dominador Lauzon	- Co-chairperson
All Members of Socio Cutural Committe	

8. Hall Preparation/Demolition

Prof. Climaco D. Espina	- Chairperson
Mr. Loreto Sales	- Co-chairperson
All LUAPU & PPO Staff	- Members

9. Hostel Accommodation for Outside Guests

Mr. Dominador Lauzon	- chairperson
Mr. William Cortijos	- Co-chairperson
All Hostel Personnel	- Members

10. Food & Snacks Preparation for Outside Guests

Dr. Nelen P. Lambert	- Chairperson
Mrs. Vilma Olleras	- Co-chairperson
All Guest House Personnel	- Members

11. Security

Prof. Segio E. Abit	- Chairperson
Mr. Venerando Jose	- Co-chairperson
All Security Guards	- Members

12. Transportation

Engr. Celso F. Gumaod	- Chairperson
Mr. Florencio B. Macariola	- Co-chairperson
Ms. Perseveranda Patolilic	- Member

13. Publicity

Prof. Norberto F. Canada	- Chairperson
Dr. Wolfreda T. Alesna	- Co-chairperson
All DYAC Staff	- Member

14. Crowd Control

Engr. Manolo Loreto	- Chairperson
All ROTC Officers	- Members

15. Reception

Prof. Marita Galinato	- Chairperson
Dr. Isabel Bertulfo	- Co-chairperson
Dr. Lutgarda S. Palomar	- Member
Ms. Lourdes B. Cano	- Member
Dr. Lualhati M. Noriel	- Member
Ms. Carmencita S. Reyes	- Member

16. General Utility & CR Maintenance

Mr. Jaime Pascual	- Chairperson
Mr. Petronilo Nuñez	- Co-chairperson
Mr. Carlos Valenzona	- Member
Mr. Roberto Pascual	- Member
Mr. Felix Abanera	- Member
Mr. Filadelfo Llano	- Member
Mr. Gil Impas	- Member
Mr. Samuel Managbanag	- Member

17. Steering Committee

Dr. Paciencia P. Milan	- Chairperson
All ADCO Members	- Members

In this connection, a meeting among all chairpersons and co-chairperson is called on Monday, November 26, 2001 at 9:00 a.m., OVPA Conference Room. It will be presided by Dr. Manuel K. Palomar.

Thank you.


PACIENCIA P. MILAN
President