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Office of the University President

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MEMORANDUM CIRCULAR NO. 32

Series of 2008

T O: All VSU Housing Unit Occupants

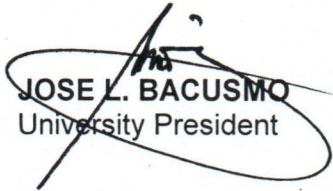
R E: Thirty-Day Grace Period for Moving Out of University Housing Units

The VSU Board of Regents, on the occasion of its 38th BOR Meeting held last 3 June 2008 at the LNU Conference Room, Leyte Normal University, Tacloban City discussed the time period to be given to employees occupying university housing units when they cease to be employees of the university.

The Board took cognizance of the fact that occupancy of university housing units was a privilege enjoyed by only a limited number of university employees. In this regard, the Board emphasized the need to be more forthright in awarding housing units including the faster turnover of units whenever staff members terminate their employment with the university through retirement/transfer/resignation/indefinite leave and the like.

The VSU Board of Regents then passed *Special BOR Resolution No. 2, s. 2008* dated 3 June 2008 giving a thirty (30) day grace period for all VSU housing occupants to vacate said housing premises upon termination of employment from the Visayas State University.

For the information and guidance of all concerned.


JOSE L. BACUSMO
University President