



LEYTE STATE UNIVERSITY

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Office of the President

20 February 2006

MEMORANDUM CIRCULAR NO. 13
Series of 2006

T O: All Faculty and Staff

R E: Operation "Tabang"

In view of the tragedy that struck our fellow Leyteños in St Bernard, Southern Leyte, let us extend our helping hand to them by way of donating non-perishable goods or cash. The department/center/unit heads are requested to bring their staff's donation to the office of their respective College Deans on or before February 23, 2006 for transport to St. Bernard, c/o Office of the Provincial Governor by February 26, 2006. There will be a Committee Member who shall collect your donations from your College Deans by February 24, 2006 at 2:00 p.m.

Thank you for your kindness.


PACIENCIA P. MILAN
President