

July 2, 1996

MEMORANDUM NO. 95
Series of 1996

T O: All Concerned

R E: Reconstitution of ViSCA Finance Committee

In view of the your positions which include finance-related matters, please constitute yourselves into the new ViSCA Finance Committee, to wit:

Dr. Nerelito P. Pascual	- Chairman
Ms. Norma V. Cala	- Member
Ms. Roberta C. Lemos	- Member
Ms. Milagros L. Gamotin	- Member
Prof. Sixto P. Sandoval	- Member

The functions of your committee are as follows:

1. Review and recommend for approval budgetary requests of departments/centers/units chargeable against the general fund of the college.
2. Review and recommend for approval requests to use fund balances of completed/dormant projects.
3. Recommend allocation of funds.
4. Formulate and recommend policies to attain economical, effective, and efficient management of ViSCA's financial resources.
5. Periodically monitor and assess NCA releases and expenditures.

Your recommendations shall be forwarded to the College President for approval/appropriate action.

Ms. Bonita T. Montes will serve as Recording Secretary of the Finance Committee.

All previous memoranda inconsistent with this memorandum are hereby repealed/revoked accordingly.

For compliance.


SAMUEL S. GO
President

cc: OAA
Records
File