



19 January 2024

MEMORANDUM NO. 63
Series of 2024


T O: Ms. Maria Fatima B. Estrosas

R E: Designation as OIC for Alumni and Community Relations Office

In view of the personal travel of Ms. Corazon A. Padilla, you are hereby designated as OIC for Alumni and Community Relations Office (ACRO) effective January 22 to February 2, 2024 or until the return of Ms. Padilla.

As OIC, you are authorized to discharge the functions of the Alumni and Community Relations Office in addition to your official duties and responsibilities.

Please be guided accordingly.



DANIEL LESLIE S. TAN.
OIC-President

cc: OVPAA
OVPAF
OVPREI
OVPSAS
OVPPRGAS
Records
File