June 22, 1993

MEMCRANDUM NO. 90 Series of 1993

T O: Dr. Eliseo R. Ponce

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective this afternoon, June 22, 1993 until my return. I will be in Tacloban City to consult DBM officials and attend BOT meeting.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Research and Extension.

M. M. VILLANUEVA

cc: Budget
COA
Personnel
Accounting
OVPA
Records

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