



Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: www.vsu-visca.edu.ph

Office of the President

14 April 2011

MEMORANDUM NO. 120

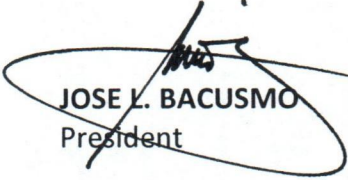
Series of 2011

T O: Dr. Roberto C. Guarte

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to Tacloban City, you are hereby designated Officer-In-Charge of the Visayas State University on April 15, 2011 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


JOSE L. BACUSMO
President

cc: OVPAF
OVPA
OVPPRG
OVPRE
OUS
Deans
Directors
Accounting
Cash
COA
ODF
ODAHRD
PRPEO
Budget
Records
File