

OFFICE OF THE PRESIDI

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph



Management System ISO 9001:2015

www.tuv.com ID 9108658749

28 May 2021

MEMORANDUM NO. 455 Series of 2021

T 0: Dr. Christina A. Gabrillo

R E: Recall of Leave

In the exigency of the service, you are hereby recalled from your approved sabbatical leave scheduled on March 15, 2021 – March 14, 2022. Currently, the Department of Development Communication (DDC) is fall short of qualified faculty who will assume the headship especially with the incoming RQAT evaluation. Dr. Rotacio S. Gravoso, the current head, is not qualified for the position based on CMO No. 15, series of 2019.

Anent to this, you are directed to report to office effective June 1, 2021 to assume your duties and responsibilities as the new Department Head.

Please be guided accordingly.

President

cc: RSPPRO

Records File