



October 9, 1987


313

MEMORANDUM NO. 124
Series of 1987

T O: Prof. Andres F. Duatin
R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective this afternoon, October 9-11, 1987 or until my return or the return of Pres. Villanueva. I will be in Tacloban City to confer with DAR Region 8 and attend PAGE Board Meeting.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as College/Board Secretary.


VICENTE A. QUITON
Vice-President for Academic
Affairs and Officer-in-Charge

cc: Mrs. M. V. Cala
Mrs. B. P. Medina
Mr. T. G. Tuason
Records
File