



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A  
Philippines

## Office of the President

12 April 2002

MEMORANDUM CIRCULAR NO. 28  
Series of 2002

T O: All Concerned

R E: Working Committees during the Team Building Workshop Among the  
Faculty and Staff of LSU-Tolosa Campus

In order to ensure the success of the team building workshop among the faculty and staff of LSU – Tolosa Campus on April 23-25, 2002, the following committees are hereby created:

### 1. Over-all Coordinator

Dr. Manuel Palomar	- Chairperson
Dr. Oscar Posas	- Vice-Chairperson
Dr. Jose Alkuino, Jr.	- Member
Ms. Lourdes Cano	- Member

### 2. Facilitation

Ms. Roberta Lemos	- Chairperson
Ms. Corazon Nuevo	- Member
Ms. Ma. Fe Limsiaco	- Member

### 3. Secretariat & Proceeding Preparation

Ms. Bernardita Bibera	- Chairperson
Mr. Onofre Betonio, Jr.	- Member
Ms. Connel Antipaso	- Member

### 4. Registration/Program/Certificates

Ms. Teresita Quiñanola	- Chairperson
Ms. Bibiana Balbarino	- Member
Ms. Elvira Gorre	- Member

**5. Venue & Training Hall & Arrangements (Paraphernalia, Preparation & Restoration)**

Mr. Nathaniel Rosolada	- Chairperson
Mr. Jaime Pascual	- Member
Mr. Roberto Pascual	- Member

**6. Transportation**

Engr. Celso Gumaod	- Chairperson
Ms. Perseveranda Patolilic	- Member
Mr. Florencio Macariola	- Member

**7. Snacks/Food During Fellowship**

Dr. Nelen Lambert	- Chairperson
Ms. Vilma Olleras	- Member
All Guest House Staff	- Members

**8. Fellowship Committee**

Ms. Norma Cala	- Chairperson
Ms. Corazon Nuevo	- Member
Ms. Arlyn Flandez	- Member
Mr. Virgilio Flandez	- Member

**9. Finance Committee**

Dr. Jose Alkuino, Jr.	- Chairperson
Ms. Norma Cala	- Member
Ms. Roberta Lemos	- Member
Ms. Corazon Nuevo	- Member

**10. Steering Committee**

Dr. Paciencia Milan	- Chairperson
Dr. Manuel Palomar	- Member
Dr. Jose Alkuino, Jr.	- Member
Dr. Oscar Posas	- Member

Dr. Manuel Palomar, the over-all coordinator is requested to convene the committee chairperson and members the soonest possible time in order to ensure attainment of the objectives of this activity.

  
**PACIENCIA P. MILAN**  
 President