VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

370

OFFICE OF THE PRESIDENT

MEMORANDUM NO. 133 Series of 1989

September 12, 1989

T 0: Dr. Eliseo R. Ponce

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective Sept. 13-18, 1989 or until my return. I will be in Cebu, Cotabato and Manila to attend the FSRDN Council meeting at USM; meeting on FARMI evaluation with USAID officials; and to represent ViSCA in a court case against a former ViSCA employee.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as OIC of ODREx and Director of CSR.

M. R. VILLANUEVA
President

cc: Dept./Office/Center Heads
Records....
File

Thank you.