

OFFICE OF THE PRESIDENT

163
September 27, 1988

MEMORANDUM NO. 137
Series of 1988

T O: All academic department heads and center directors

R E: Review of Mandate of ViSCA in Line with the Mandate of DECS

In accordance with DECS Memo No. 176, s. 1988 from Secretary Lourdes R. Quisumbing, SCU's are requested to submit to her office, no later than Sept. 30, 1988, a list of things we should (1) Continue Doing, (2) Stop Doing, and (3) Start Doing based on the enclosed list of DECS.

In this connection, please go over the list prepared by DECS and check (✓) if you agree or put an (x) on the blank space provided if you disagree with the item/statement in relation to the mission of ViSCA as an institution. Please return your responses no later than Sept. 30, 1988.

FOR THE PRESIDENT:

V.A. Quiton
VICENTE A. QUITON
Officer-in-Charge &
Vice President for Academic Affairs