

## Visayas State University

Visca, Baybay City, Leyte 6521-A **Philippines** 

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## Office of the President

2 August 2010

MEMORANDUM NO. Series of 2010

T 0: Dr. Edgardo E. Tulin

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my official travel to Manila, you are hereby designated Officer-In-Charge of the Visayas State University on August 3 – 6, 2010 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

President

**OVPAF** 

**OVPAA** 

**OVPPRG OVPRE** 

OUS

Deans

**Directors** 

Personnel

Accounting

Cash

COA

ODF

ODA

Budget Records

File