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Office of the President

9 September 2010

MEMORANDUM NO. 229 Series of 2010

T O: Mrs. Marilyn A. Orquilla

R E: Assignment at the College of Education

In view of the designation of Mrs. Nenita V. Flores as Acting Guidance Counselor at the VSU Laboratory High School, you are hereby deployed at the College of Education effective upon receipt of this order.

Please effect the necessary turn-over of your responsibilities and accountabilities, if any to the remaining clerks, Mrs. Analou S. Montejo and Mr. Ernesto A. Gonzaga, Jr., the latter to serve both DFCS and BIDANI.

Please be guided accordingly.

President

cc: Dr. O. B. Posas

JOSE L. BACUSMO

Dr. R. C. Guarte

Dr. E. I. Beray

Dr. D. L. Alcober

Mrs. A. S. Montejo

Mr. E. A. Gonzaga, Jr.

ODAHRD

PRPEO

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