Baybay, Leyte

OFFICE OF THE PRESIDENT

October 5, 1993

MEMORANDUM NO. 210 Series of 1993

T 0: ViSCA Faculty, Staff and Students

SUBJECT: ALAY LAKAD

Please be informed that we are encouraging all ViSCAns to participate in the Alay Lakad 1993 on October 10, 1993 (Sunday) which is spearheaded by Mayor Carmen Cari and all Baybay town officials.

Assembly area is the Baybay Gymnasium and the Alay Lakad 1993 will start at 5:30 A.M. ViSCA participants will be provided with a bus ride by the Physical Plant Office (PPO) from ViSCA to Baybay and back. Assembly time at the Guard Post is 4:30 A.M. For ride reservation please contact Engr. Celso Gumaod.

This Alay Lakad is expected to generate funds to support programs for the youth in our municipality. Hence, a F10.00 donation is solicited per participant and non-participant. (Please give your donation to your department/unit head).

Your usual cooperation will be appreciated.

SAMUEL S. GO President

cc: All Dept./Center/Office Heads
Students
Records
File