



30 May 2023

**MEMORANDUM NO.** 645  
Series of 2023

**T O:** **Dr. Beatriz S. Belonias** - Chairman  
**Dr. Romel Armecin** - Member  
**Prof. Rosa Ophelia Velarde** - Member

**R E:** **Fact Finding Committee for the Issue on the Unauthorized Disclosure of Intellectual Property**

Please constitute yourselves into a Fact-Finding Committee, with Dr. Beatriz S. Belonias as Chairman and the rest as members, to establish facts on the issue on the Unauthorized Disclosure of Intellectual Property raised by Ms Roziel Anne O. Basa, Ms Katrinka Jane Gingo, and Ms Jechiel Cinto, previous BSEd students and now faculty of La Salle Academy, VSU, and MLG College of Learning, respectively, against Mr. Raymund Igcasama, their Math 108 instructor. Specifically, please established fact(s) on the on the unauthorized publication of their final paper submitted as a requirement for the said subject of Mr. Igcasama.

I hope that your committee can come up with a report on the issue raised by these individuals. Kindly submit your thorough investigation report on or before June 10, 2023.

For compliance.

  
**EDGARDO E. TULIN**  
President