



26 June 2023

MEMORANDUM NO. 685
Series of 2023

T O: Ms. Ezra G. Monte


R E: Membership to the VSU Tourism Planning Committee – Secretary

You are hereby designated as Secretary to the VSU Tourism Planning Committee, effective immediately until December 31, 2023 or unless sooner revoked or terminated by higher authorities.

As Secretary, you are hereby directed to do the following:

1. Facilitate and coordinate the conduct of committee activities;
2. Prepare reports and assist in the documentation and filing of the committee documents and communications; and
3. Do other tasks assigned related to Tourism Planning.

Please be guided accordingly.


EDGARDO E. TULIN
President *oic 6/26/23*

cc: OVPAA
OVPAF
OVPREI
OVPPRGAS
OVPSAS
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