



**VISAYAS**  
STATE UNIVERSITY

OFFICE OF THE  
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**MEMORANDUM CIRCULAR NO. 142**

Series of 2024

**TO: All Deputy Document Records Controllers (dDRCs), Alternate Deputy Document Records Controllers (AdDRCs), Office/Department Heads, and Members of DPC of Visayas State University**


**RE: Postponement of the L&D activity entitled "Streamlining HR Processes: An Orientation on Policies and Procedures"**

Please be advised that the L&D activity entitled "Streamlining HR Processes: An Orientation on Policies and Procedures," originally scheduled for June 27-28, 2024, has been postponed.

This decision has been made due to several unavoidable conflicts, including the deadline for the academic requirements of graduating students, which significantly affects potential attendance of expected participants. Additionally, some of our faculty members are currently on teachers leave.

We appreciate your understanding and cooperation.

For your guidance.

  
**PROSE IVY G. YEPES, EdD**  
President  
016 6/26/24

**OFFICE OF THE PRESIDENT**

2/F Administration Building, Visayas State University  
PQWW+RJM, Baybay City, Leyte, Philippines 6521  
Email: [op@vsu.edu.ph](mailto:op@vsu.edu.ph) | Website: [www.vsu.edu.ph](http://www.vsu.edu.ph)  
Phone: +63 53 565 0600 Local 1000



Page 1 of 1  
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