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Office of the President

15 September 2015

MEMORANDUM NO. 138

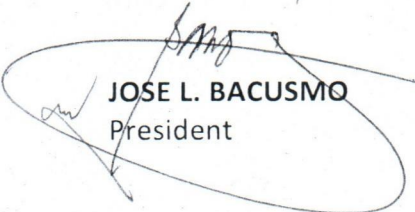
Series of 2015

T O: Ms. Asteria A. Sevilla

R E: Designation as Recording Secretary of the Legal Office

In view of the three (3) months leave of absence of Mrs. Velma P. Bontuyan for the BAR Review and Exam, you are hereby designated as Recording Secretary of all pending cases handled by the Legal Office effective immediately until its resolution or the return of Mrs. Bontuyan whichever comes first.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: Mrs. Velma P. Bontuyan
Legal Office
Records
File