



# VISAYAS STATE UNIVERSITY

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*Office of the President*

10 December 2007

**MEMORANDUM CIRCULAR NO. 67**

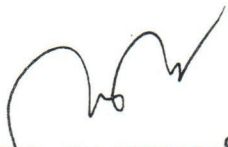
Series of 2007

**T O: All VSU Employees**  
**R E: Yearly Medical Examination**

Please be reminded that all VSU employees regardless of status are required to undergo annual medical examination to ensure that they are fit to continue working. This is in compliance with the provisions of CSC MC No. 40, Series of 1998. Tests for said examination include Urinalysis, CBC, Drug Test and X-ray. A driver's license does not exempt one from submitting the most recent result of drug test. X-ray examination will only be required once every two years. However, an annual X-ray examination might be required by our Resident Physician on a case to case basis.

The medical certificate should be submitted to the HRMDO not later than December 31, 2007. Said certificate will be used as basis for inclusion in next month's payroll.

For guidance and compliance.

  
**JOSE L. BACUSMO**  
President *enc* 12/10/07