



30 January 2023

MEMORANDUM NO. 228
Series of 2023

T O: Ms. Louella C. Ampac
R E: Designation as Director for Financial Management

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Director for Financial Management effective February 1, 2023 until December 31, 2023 or unless sooner revoked or terminated by higher authorities.

As Director, you are directed to:

1. Provide leadership in the preparation of financial management of all units of the University;
2. Provide assistance to the University President through the VP for Administration and Finance (OVPAF) in the management of the financial resources of the University as well as the establishment/installation of finance – related information systems;
3. Prepare and provide financial data for centralized fiscal planning, maintenance, consolidation and updating of financial records and reports for data banking;
4. Provide regular report on the matching of implemented physical plans and the financial status to the OVPAF and the President.

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN
President

cc: OVPA A Cash
 OVPA F COA
 OVPREI Registrar
 OVPSAS Deans
 OVPPRGAS Directors
 OUS Records
 ODHRM/RSPPRO File
 ODF/Budget
 OHIA
 Accounting