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Office of the President

30 June 2006

MEMORANDUM CIRCULAR NO. 27

Series of 2006

T O: All LSU Employees

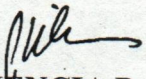
R E: Withdrawals of Gasoline/Diesel

This office has been receiving reports of privately owned motor vehicles being refueled at the LSU Fuel Depot using government funds in violation of Section 16.4 of the General Appropriation Act 2005.

Previous memo relative to this matter has been issued per OP Memorandum No. 128, Series of 2005. Henceforth, it is hereby reiterated that no privately owned motor vehicles shall be refueled at the LSU Fuel Depot using government funds for whatever reason even if such vehicles are used in the performance of official functions. Private vehicles can only be refueled if the driver/owner can present an official receipt issued by the University Cashier or such vehicles are used in foreign funded/special projects in the university.

Mr. Remegio Sanico is hereby ordered to strictly implement this memorandum.

For your information and guidance.


PACIENCIA P. MILAN
President

cc: Mr. Remegio Sanico