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MEMORANDUM NO. 124
Series of 2025

TO: **Chairperson:** Dr. Glenn G. Pajares
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Ms. Maria Louella C. Tambis
Dr. Rizalina D. Truya
Secretary: Ms. Dalisay F. Andres

RE: **Reconstitution of the VSU Housing Commission**

FROM: 
DR. PROSE IVY G. YEPES
University President

DATE: **January 8, 2025**

By virtue of the authority vested in me by the VSU Board of Regents, the **VSU Housing Commission** in hereby reconstituted with Dr. Glenn G. Pajares as Chairperson, effective immediately until December 31, 2025 or unless sooner revoked or terminated by appropriate authorities.

As a Commission, your duties and responsibilities are the following:

1. Regularly review and improve existing policies, rules, standards, general guidelines and practices affecting housing assignment;
2. Evaluate all housing applications of staff and recommend actions to the President for approval;
3. Manage funds collected from rental and donations for housing;
4. Recommend housing plans and programs for VSU faculty and staff;
5. Come up with recommendations on the effective and efficient management and maintenance of all VSU housing units including external campuses; and
6. Perform other functions related to housing that may be assigned by the President.

Please be guided accordingly.

OFFICE OF THE PRESIDENT

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