



VISAYAS
STATE UNIVERSITY

**Office of the Vice President for
Administration and Finance**

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MEMORANDUM NO. 3
Series of 2018

T O: All Concerned Faculty & Staff
R E: Issuance of Community Tax Certificate

Please be informed that staff from the City Treasurer's Office will be available from January 24-26, 2018 at the Administration Building to facilitate the issuance of your Community Tax Certificate (CTC).

For your information and guidance.

A handwritten signature in black ink, appearing to read 'Remberto A. Patindol', written over a circular stamp.

REMBERTO A. PATINDOL
Vice President for Administration and Finance

cc: Office of the President
Records Office
File