



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Telefax: 053-3352601

*Office of the President*

29 July 2003

**MEMORANDUM NO. 175**

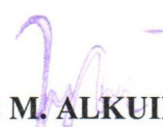
Series of 2003

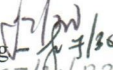
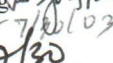
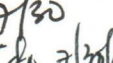
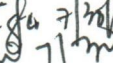
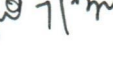


**T O: Dr. Jose L. Bacusmo**

**R E: Designation as Officer-in-Charge, Leyte State University**

In connection with my travel to Cebu City, you are hereby designated Officer-in-Charge of the Leyte State University on August 1, 2003.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**JOSE M. ALKUINO, JR.**  
Officer-in-Charge & Vice President  
for Administration and Finance

cc: Personnel   
Accounting   
Cash   
COA   
OUS   
ODF   
Budget   
Records  
File