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Office of the President

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MEMORANDUM NO. 19

Series of 2005


T O: All Concerned

**R E: Submission of Required Regulated Chemicals for the Period
February 1 – June 30, 2005**

The University is making arrangement with PRO-VIII of the Philippine National Police in Camp Kangleon, Campetic, Palo, Leyte for a permit for regulated chemicals that you will need exclusively for instruction and research purposes.

In view of this, kindly submit the required quantity of a particular regulated chemical that you would need for the period February 1 – June 30, 2005 to the Procurement Service Office not later than February 3, 2005. Please take note that quantities over the allowable limit under R.A. 8294 will no longer be allowed, hence, you are advised to submit only the required quantity for a certain period of time.

For compliance.


f **PACIENCIA P. MILAN**
President *cc 2/1/05*