



08 January 2020

MEMORANDUM NO. 01
Series of 2020

T O : All Heads of the following offices under Team PYTHONS

CoEng	CAS	ATI	Accounting Office
DAE	DoPAC	Alumni Office	IASO
DGE	DBS	ILFMU	RECORDS
DME	DLABS	ODF	RERC
DCE	DMP	OVPAF	HRMIS Staff
DMet	Dept Stat	NCRC-V	PCC
DCST	DoB	UCC	VSU-Apartelle
			VSU-TVET

R E : UNIVERSITY-WIDE NEW YEAR's PARTY

All Faculty and staff under Team Pythons are encourage to join the University-Wide New Year's Party and to confirm their attendance by tomorrow January 9, 2020. Please be informed/reminded of the following:

Party Date	: JANUARY 10, 2020 (Friday)
Time	: 6:00 pm
Venue	: RDE Hall
Contribution	: ₱ 200.00

Kindly remit your contribution to OVPAF c/o Mabeth S. Miraflor. Thank you so much.

For your information and guidance.

for: 
REMBERTO A. PATINDOL 1/8/2020 o/c
Vice President for Administration and Finance
Overall Coordinator, Team Pythons