

OFFICE OF THE PRESIDENT

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29 April 2021

MEMORANDUM NO. 411

Series of 2021

T 0: Ms. Louella C. Ampac

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E:

Designation as Officer-in-Charge,

Office of the Vice President for Administration and Finance

In view of the sick leave of Dr. Remberto A. Patindol, you are hereby designated Officer-in-Charge of the Office of the Vice President for Administration and Finance effective today, April 29, 2021 until his return.

As OIC, you are authorized to discharge the functions of the Office of the Vice President for Administration and Finance in addition to your official duties and responsibilities.

EDGARDO E. TULIN,

CC:

OVPAA

OVPI

OVPPRGAS

OVPREI

OVPSAS

OUS

Deans

Directors

Accounting

Cash

COA

OHIA

FMO/Budget

ODHRM/RSPPRO

Registrar

Records

File