

## Visayas State University

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Office of the President

26 January 2010

MEMORANDUM NO. 46 Series of 2010

T O: Engr. Celso F. Gumaod

R E: Designation as OIC Head, Mechanical Engineering Department

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated OIC Head, Mechanical Engineering Department effective February 1, 2010 until December 31, 2010 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

President

cc: OVPAA

**OVPAF** 

**OVPPRG** 

**OVPRE** 

OUS

Deans

**Directors** 

ODF/Budget

ODA

MED

Cash

IASO

**HRMDO** 

Accounting

COA

Records

File