

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Website: www.vsu.edu.ph

2 May 2019

MEMORANDUM NO. 209 Series of 2019

T 0:

Dr. Remberto A. Patindol

R E:

Designation as Officer-In-Charge, Visayas State University

In connection with my official travel to Cebu City, you are hereby designated Officer-in-Charge of the Visayas State University effective this afternoon, May 2-3, 2019 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

EDGARDO E. TULIN

cc:

OVPAF

OVPI

OVPPRGEA

OVPRE

OUS

Deans

Directors

Accounting

Cash

COA

IASO

FMO/Budget

ODAHRD/PRPEO

Registrar

Records

File

Qu